

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF (COMPANY NAME) HELD AT THE REGISTERED OFFICE THE COMPANY AT (ADDRESS) ON (DAY),(DATE) AT (TIME).

RESOLUTION FOR CLOSING OF BANK ACCOUNT

“RESOLVED THAT consent of the board be and is hereby accorded to close the following non-operational bank accounts of the company with immediate effect.

RESOLVED FURTHER THAT the company’s current banking no. (____) with (name and address of the bank), should be closed permanently with effect from (date) , if any, amount so lying in the said account be returned to the company through cheque or transfer the refund amount to the current account of the company.

RESOLVED FURTHER THAT (name of the directors) Directors of the Company be and are hereby severally /jointly authorized to do all such acts, deeds and things and to sign all such documents as may be required in connection with the closure of the said Account.

RESOLVED FURTHER THATif required, copies of the said resolution be passed further to other branches of the concerned bank for necessary action.”

For **XYZ PVT LTD**

Director Name
DIN:

DATE :
PLACE: