

**CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF (COMPANY NAME) HELD AT THE REGISTERED OFFICE THE COMPANY AT (ADDRESS) ON (DAY),(DATE) AT (TIME).**

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**RESOLUTION FOR REMOVAL OF DIRECTOR OF THE COMPANY**

**“RESOLVED THAT** pursuant to the sec 115 of the Companies Act 2013 read with rule 23 of the companies (Management and Administration) Rule 2014 and any other applicable provision of companies act 2013 read with rule there under (including any statutory modification or re-enactment thereof, for the time being in force) and section 169 of the Companies Act 2013, as per the special notice received from (Name of the member) a member of the company. The immediate removal of \_\_\_\_\_ (hereinafter referred to as Individual) from his/her office as \_\_\_\_\_ of said Corporation is hereby authorized.

**RESOLVED FURTHER THAT** in respect of the resolution, to send the notice of general meeting with relevant explanatory statement as per the draft placed before the meeting and approved by the board, be and is hereby authorized to take the necessary steps as required by the (name of the company) for removal of director (name of the director)

**RESOLVED FURTHER THAT** Mr./Mrs. (name of the designation of the authorized person) of the company be and is hereby authorised to sign and file requisite e-Form DIR 12 with the registrar of companies, Ministry of corporate affairs and to all other deeds, things and acts that are necessary to give effect to the above resolution.”

**FURTHER RESOLVED** that the Secretary of this Corporation is hereby directed to give notice to said Individual of his/her removal from his/her office as stated above and to provide such notice of removal through sealed copies of this resolution sent to the above party by interoffice mail and to his/her home by certified mail.

For **XYZ PVT LTD**

**Director Name**

**DIN:**

**DATE:**

**PLACE:**