

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF (COMPANY NAME) HELD AT THE REGISTERED OFFICE THE COMPANY AT (ADDRESS) ON (DAY),(DATE) AT (TIME).

TO TRANSFER THE UNPAID DIVIDEND TO INVESTOR EDUCATION & PROTECTION FUND

“Resolved that pursuant to the provisions of Section 124 and 125 and other applicable provisions, if any of the Companies Act, 2013 the balance as standing in the Unpaid Dividend Account maintained with _____ bank, _____ branch together with the interest accrued, if any, which remained unpaid or unclaimed for a period of seven years be transferred to the Investor Education and Protection Fund maintained by the Central Government along with a list of names of the members and showing the amount outstanding against such person/s , the nature of the sums and last known address of the person entitled to receive the sum.

RESOLVED FURTHER THAT any Director or the Company Secretary of the Company be and are hereby authorized to take such steps and do all other acts, deeds and things as may be necessary or desirable to give effect to this resolution including filing of relevant e-Forms with the Registrar of Companies, _____ (State).”

For XYZ PVT LTD

Director Name
DIN:

DATE:
PLACE: